



**SAN BRUNO PARKS & RECREATION COMMISSION
MINUTES**

October 21, 2009

Chair Pierce called the regularly scheduled meeting of the San Bruno Parks and Recreation Commission to order at 7:00 p.m.

Vice Chair Greenberg led the Pledge of Allegiance.

PRESENT AT MEETING – Commissioners: Chair Pierce, Vice-Chair Greenberg, Davis, Marshall, Nigel, Stanton and Zamattia. Excused: Commissioners Lara, Bower. Staff: Schwartz, Brewer, Fabela, and Tucker. MTEP Yapching.

MINUTES: MSC Stanton/Zamattia to approve the Minutes of the September 16, 2009 meeting. Davis abstained.

A. UNFINISHED BUSINESS:

Director Schwartz recapped the joint study session with the City Council.

1. **Athletic Field Committee – Director Schwartz** noted that the department is ready to move ahead with paving at Lions Field bleacher area. Staff is postponing installing new fencing, pending a decision to install a synthetic field since the fences would have to be removed. The Athletic Field Committee would like to meet with staff prior to November 11. **Commissioner Davis** appreciated the idea to move forward with the paving since it is such a big issue at Lions Field. **Chair Pierce** would like to hold a meeting with the Field User group after meeting with staff. **Commissioner Davis**, noting all user groups were invited to a previous meeting and most didn't attend, suggested that if they still want to speak on the issue of Lions Field they can attend commission meeting or email staff about their opinion. **Director Schwartz** recommended a survey be created that staff and the committee can send to the user groups. **Vice Chair Greenberg** asked if there were different types of synthetic materials and if there would be a choice from which to select. **Director Schwartz** noted there would be a bid process to purchase the material. **Chair Pierce** asked that staff invite the field user group to a Parks and Recreation Commission meeting for discussion.
2. **Catalpa Lot – Director Schwartz** noted that, at the joint meeting with the Commission, the City Council agreed with the decision to move forward with installing a play structure at Catalpa Park and asked staff to look into a lower cost option. Staff showed the commission an example as well as compared it to other pocket parks in the area. Staff proposes to make Catalpa more like the other pocket parks with a single piece of equipment as well as bucket swings. Staff will go to bid on the project if recommended by the Commission and approved by City Council. **Commission Stanton** asked which direction is the gas main running. **Director Schwartz** noted it ran to the right and suggested putting lawn on the opposite side and bench and

garbage can near to street area. **Vice Chair Greenberg** asked what the price range was for the play structure and if there is approved or available funding. **Director Schwartz** noted staff has not taken this item to City Council for approval but that could be done in November. There is no designated funding at this time and would most likely be taken from the Park In Lieu fees as the project does qualify by adding capacity to park system. **Chair Pierce** asked the amount of Park In-lieu funds now available. **Director Schwartz** noted it is approximately \$1.5 million. **Director Schwartz** stated that if it is approved, a playground committee will be formed and the community members would be invited to assist in reviewing plans from design companies. **Commissioner Davis** noted there are no security cameras at other pocket parks and suggested not installing a camera there initially as a way to save money. **M/S Davis/Nigel to recommend to the City Council to approve up to \$50,000 to move forward with a project of this scope with the exception of the security camera.** **Vice Chair Greenberg** asked if the commission could visit some playground manufacturers to see the possible structures. **Director Schwartz** noted staff will solicit various vendors to submit a proposal. **Vice Chair Greenberg** asked if we will be using Fibar again for the ground cover or will we be using another material. **Director Schwartz** said the report could have an alternative of a rubberized surface when the report is presented to the City Council. Public Comment: Sharon Baum, Claremont Dr. asked if the same company, California Sports & Recreation who did Earl & Glenview Park would be doing the design and if the plan was to still use the swing set already in storage. **Director Schwartz** noted the park would be similar to Earl & Glenview and that the swing set would be the one already owned by the City. She asked that when the report goes to City Council if she could be notified. **Director Schwartz** assured her that everyone who has attended a Commission meeting regarding Catalpa Park and is on the sign-in list would get a notice as well as all those in a radius of 100 feet from the park. The Commissioners unanimously approved the recommendation.

3. **Donor Recognition – Director Schwartz** told the commissioners a Call For Artists for the statue has been sent to interested artists. The members of the committee will meet with the Cultural & Arts Commission committee representatives on November 10 to discuss the evaluation criteria and will open the bids on November 13. They will then evaluate the proposals and a recommendation will be given to City Council by the end of the year. Commissioner Greenberg gave a brief background of the memorial policy.
4. **Dog Park – Director Schwartz** gave a brief recap of the joint meeting regarding the dog park information. The City Council was open to concept of dogs off leash. He asked if the Commission would prefer to have a community meeting during a regularly scheduled Commission meeting or just with the Dog Park AdHoc Committee. **Commissioner Marshall** noted that the City Council wants uniformity on hours of dog parks. **Vice Chair Greenberg** noted she attended a dog park meeting in San Mateo and their hours are uniform; 6:00-9:00am and 6:00-9:00pm. **Commissioner Davis** noted the San Mateo meeting was very successful and had a large number of community members in attendance. She felt the Dog Park meeting should be a separate meeting from a regular Park and Recreation Commission meeting. She questioned if the meeting should take place before holiday season or after the first of the year. **Director Schwartz** mentioned the benefit of inviting them to a regular meeting is the full commission can hear the comments from the community and won't hear an abridged version from the Commission's committee. **Commissioner Marshall** suggested the meeting be part of the regularly scheduled commission meeting but held at the Senior Center. He asked if we should schedule the item for the November

meeting or should it wait until January or February. **Chair Pierce** noted there are other items on the November agenda including possibly inviting the athletic field users to discuss Lions Field improvements. **Vice Chair Greenberg** recommended placing the dog park issue on the November agenda and postponing the athletic field item to January. She also felt there should be some set guidelines at the dog park meeting so everyone who wants to speak can be heard. **Chair Pierce** asked when the regularly scheduled field user group meeting would be held and if the item could be discussed at that meeting. **Commissioner Nigel** felt the Dog Park is an important issue and should be on the agenda first. The decision was made to put the dog park issue on the next meeting agenda.

B. COMMUNICATIONS: None

C. PUBLIC COMMENT: None

D. NEW BUSINESS:

1. **After a brief discussion**, the Commission agreed to cancel the November and December Commission meetings and call a special meeting on December 2nd when they would hear the Dog Park issue.
2. **Manager Brewer** announced that the Community Recognition Award application would appear in the Winter/Spring 2010 Activity Guide. The deadline for nominations is February 1.

E. REPORTS:

1. Staff Reports:

Supervisor Dee Fabela gave a report on the summer programs she supervised, including the day camp programs. **Commissioner Davis** said she enjoyed seeing the passion that Supervisor Fabela has for the program. She noted she knows many kids involved in the program and her daughter enjoyed the program this summer. **Commissioner Nigel** commended Supervisor Fabela and mentioned that she teaches recreation classes at San Francisco State University and wrote a recreation book which he sold at the California Parks & Recreation Society Conference this year.

Supervisor Jennie Tucker showed a short video of the summer aquatics program and gave a brief report on her summer programs. **Commissioner Davis** said she did a great job this summer. **Commissioner Nigel** noted the Concerts at the Rotary Pavilion were fantastic and the 50th Anniversary of the pool was great. **Vice Chair Greenberg** asked if there would be a haunted house at the pool this Halloween. **Chair Pierce** noted the recognition of the lifeguards who made the rescue this summer. **Supervisor Tucker** mentioned Brittany Cardoza and Loren Tordson made a rescue this summer at the pool.

Manager Brewer mentioned the upcoming events including the Goblin Grotto on October 29, Haunted House at the Pool on October 23, 24, 29 and 30, Trick or Treating at the Library on Oct. 30 and 31, and the Holiday Tree Lighting on December 3.

MTEP Myra Yapching presented the information regarding the outreach to the community through the Citizen Survey. The goal is to reach a large area of the community including both users and non-users of the services offered. An email blast went out to those on the email Community Services Newsletter list and the survey is available on the City website. In addition, printed surveys are available at the Recreation Center, Library and Senior Center. She asked for assistance from the Commission to help get the word out and get more survey responses. **Director Schwartz** asked if each commissioner could give the survey to 10 neighbors or friends to help get additional responses. **Vice Chair Greenberg** asked how long it would take to complete the survey. Mrs. Yapching noted it takes about 10 minutes. **Chair Pierce** asked if the email blast could be forwarded to the Commissioners.

2. Commissioners Reports:

Commissioner Nigel noted the Bicycle and Pedestrian Committee has been very active with three projects; 1) encouraging people to use the San Bruno bike paths that link to BART and Cal Train, 2) the new plan for a bike path that will link to the South San Francisco trail and continuing to Millbrae, and 3) The grade separation project that has been accelerated and there will be access by the old San Bruno Lumber.

Vice Chair Greenberg asked if cars drive on the grass during the Flea Markets. **Supervisor Tucker** said there is a designated unloading zone as well as staff directing the traffic so cars being driven on the grass has not been a problem in the past.

Chair Pierce announced Youth Representative Bower is in the Capuchino play "The Crucible" on Oct 22, 23, 24 @ 7pm and tickets can be purchased online.

F. ADJOURNMENT: With no other business to be conducted, **Chair Pierce** adjourned the meeting at 8:25pm.

Respectfully Submitted,

Danielle Brewer
Recreation Services Manager